

REPUBLIC OF SOUTH AFRICA



THE HIGH COURT OF SOUTH AFRICA
GAUTENG DIVISION, PRETORIA

**UNOPPOSED MOTION ROLL: 15,17 & 19 AUGUST 2022
BEFORE KHWINANA AJ
In open court (4D)**

Registrar: Ms. Malebo Shongwe

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DIRECTIVE:

1. **All hearings shall be conducted in open court**
2. Removals, postponement and settlement will be called first thereafter matters will be called in terms of seniority.
3. **All Draft Orders must indicate** the date on which the matter was heard, the Judge's name (**i.e. Khwinana AJ**), in which Court and, at the end of the draft order the party must indicate the name, chambers and contact details of their counsel and their instructing attorney.
4. A hard copy of draft order must be handed up in court.
5. **A practice note**, stating the nature of the application, the date, duration and number on the roll and contact details (including email address) of the legal practitioner, must be filed on Case lines.

6. Introductions shall take place in court and not in chambers.
7. If a counsel is appearing in more than one matter on the roll, counsel is to call all the matters she/he appears in, in order to finalise counsel's roll as expeditiously as possible and for counsel to be excused from the court.
8. Parties to identify documents uploaded and to upload documents individually.
9. Counsel must file heads of argument on or before the day preceding date of hearing.